

**SETON PARISH
LITURGY COMMISSION MEETING Minutes
May 3, 2017**

Opening Prayer: We began the meeting with Evening Prayer (7:15 p.m.)

E	Rev James Klima	P	Ushers (D Miller, M Forshey)
P	Deacon Hector Raymond	E	Tim & Lori Cunningham
E	Deacon Greg Waybright	E	A&E (Wannitta Dennis)
E	Jim McQuaide (Music)	P	SPY-Jesus (Jesse) Garcia
P	MC-5 (M Barnett, F Piper, J	A	SPY-Jordan Kaylor
E	Russ Ridgeway (MC-8)	A	SPY- Jacob Thompson
P	MC-9:30 (G Kingera, J/C Thesing)	A	SPY-Alex Bogoavich
P	W Patterson (MC-11:15) (Chair)	P	Bill Richards (MC-8:00)
		P	Mike / Danielle Sillings

Minutes:

- ❖ April minutes approved by: Mike Sillings and Jesus Garcia
- ❖ We opened the formal meeting at 7:30 with a prayer and discussion led by Deacon Hector Raymond

Music:

- Jim has been working on musical selections for: First Holy Communion and all the bands and choirs are getting ready for the fall and many of the musical settings in the Gather Hymnal will be used.

Art:

- All is well and Wannitta' s Family is doing a great job with the Art and Environment. Lent, Holy Week and Easter was beautiful

Youth:

The RISE group is meeting on the 4th Wednesdays in the Loft. The youth are having a great time. Jesse Garcia spoke about the Car Washes/field Trips/NCYC and other events. Candy Bars are 1\$ each and help defray the cost of the NCYC.

Ushers:

All is going well. We discussed the challenges with parking on Easter. These need to be resolved. Maybe with Parking lot greeters and agreements with the athletic field representatives.

Lectors/EM/Servers:

Received a complaint from the mother of a server who was asked to serve at the Confirmation Mass and the Master of Ceremonies (MC) from the diocese could use her since she got here after the others were given instructions and it was too late to add another server. Deacon apologized to the mother and server. The email stated that the server got here at 6:30 but was not seen until 6:45 p.m. Deacon Hector will ensure that servers for special liturgies should get here at the latest one hour before the service to allow for instructions and practice. I also discussed the training schedule with the office and Fr. Jim. It now looks like we should delay the training until the 24th of June. Maybe during the week for servers. May is too busy with all the celebrations to schedule training.

- ❖ Lectors, please place the microphone in a straight up position (90 degrees) to accommodate the Book of the Gospels. Also adjust the microphone up or down if you tend to pop your p's

Greeters:

Due to unforeseen circumstances, Lori was unable to attend the meeting. She will provide input at a later date.

Children's Liturgy of the Word:

- All is going well

OLD BUISNESS:

Minister Kiosk:

We have been running the Kiosk in a parallel mode for a month now and we will have to make a few adjustments to how we use it when we switch over to the automated form. We have to discuss dividing up the EMHC ministry into a few types for coding and managing assignments. Once operational, we will be able to send weekly email messages to ministers who did not show up for assignments.

Ushers:

- ❖ Reserve signs for pews (as per Wayne Patterson)
- ❖ Check on back row kneelers and storage (as per Wayne Patterson)

Lectors/EM/Servers:

- ❖ Lectors: Need to pull the microphone down in order to project their words more clearly. Deacon Hector will inform Debbie Clegg to address during training.
- ❖ Fr. Jim mentioned that he ordered kneelers for the Servers. They will take some time to arrive, but they are made with quality material built to last.

Greeters:

- ❖ Fr. Jim would prefer to see all Greeters present at the exterior door area, not the middle of the gathering space. He also mentioned, by the time parishioners or guest approach the sanctuary door they are practically in the Worship Space.

Concerns of the members:

Welcome Ministers (Ushers/Greeters/Welcome Center (ALL): Recommend that this group of people get here as early as possible and help with keeping the area clean and orderly before/between/and after Masses. It is important that we have our best people here for greeting. You never know who you will be welcoming. Or maybe not welcoming. We should also be asking more people to consider the welcoming ministry. Find people who are genuine and welcoming.

Future Programs – Amazing Parish and Alpha program. Consider volunteering.

Word from Deacon Hector: I will be stepping from the Pastoral Staff Position here at Seton Parish. It has been a very difficult year for my family and I am needed more at home (extended family). Therefore, I will continue to be assigned to Seton Parish as a Permanent

Deacon working on an average of 8 – 10 hours per week and once Deacon Greg arrives, We will ensure that Fr. Ed is assisted by a deacon and we are allowed to participate at Mass one weekend a month with our wife and family. More to come. May 6 will be my 11th Anniversary of Ordination.

Closing Prayer was lead by: Deacon Hector

Calendar Items:

- Combined calendar can be found on the [Pastoral Council Page](#). Please review before the meeting.
- **Next Meeting:** Evening Prayer 7:15 pm and Formal Meeting 7:30pm on May31, 5th Wednesday.
- **Pastoral Council thank you dinner for all members of the group plus spouses.** Watch the bulletin for the date and time in June.