

**SETON PARISH
LITURGY COMMISSION MEETING Minutes
February 22, 2017**

Opening Prayer: We began the meeting with Evening Prayer (6:00 p.m.)

E	Rev James Klima	P	Ushers (D Miller, M Forshey)
P	Deacon Hector Raymond	P	Tim & Lori Cunningham
E	Dcn. Cand. Greg Waybright	E	A&E (Wannitta Dennis)
E	Jim McQuaide (Music)	P	SPY-Jesus (Jesse) Garcia
P	MC-5 (M Barnett, F Piper, J)	E	SPY-Jordan Kaylor
P	Russ Ridgeway (MC-8)	P	SPY- Jacob Thompson
E	MC-9:30 (G Kingera, J/C Thesing)	P	SPY-Alex Bogavich
P	W Patterson (MC-11:15) (Chair)	E	Bill Richards (MC-8:00)
		E	Mike / Danielle Sillings

Minutes:

- ❖ February 2017 minutes approved by: Russ Ridgeway and Jesse Garcia
- ❖ We opened the formal meeting at 6:30 with a prayer and discussion led by Deacon Hector Raymond

Sub-Commission Updates: None

Music:

- ❖ Nothing to Report. All is going well and things are being prepared for Lent and Easter.

Art:

- ❖ Saturday, 2/25/2017 the “Desert Scene” will be present during all Masses, approved by Fr. Jim. Again, simplicity is the rule during Lent.
- ❖ Palm Sunday and Easter décor and flowers are being planned now.

Youth:

- ❖ Next SPY Mass: March 12, 2017 at 6:45pm
- ❖ Candidates are watching video on EHMC (perquisite for being commissioned.)
- ❖ Alex Bogovich will be taking Jacob Thompson’s place on Liturgical Council
- ❖ Communion Stations were cut down to three stations (#2, #3, and #4) and #4 serviced the choir
- ❖ SPY Mass went smoothly

Ushers:

- ❖ 11:15 Mass: Please pay attention to the 6th station. Station #1-#5 have been longer by a couple of minutes
- ❖ Official Mass counts to be done in May 2017 and October 2017

Lectors/EM/Servers:

- ❖ “Fine tuning” needs to be done regarding servers and stations.
- ❖ #1 service cry room and choir (ask Jim for recommendations)
- ❖ #4 and #5 need to work together to accommodate the larger number of parishioners, while #2 and #3 are finish up distributing.
- ❖ Saturday, 2/18/2017 5 o’clock Mass “was a complete mess” according to Frank Piper. The Mass Coordinator MUST explain that the servers are to stay put until **ALL WINE GOBLETS Have BEEN DISTRIBUTED.**
- ❖ **Please DO NOT** go to the assigned stations until all have received. **Please note: Wayne Patterson added, when Fr. Jim walks towards his station, all are**

to follow to their assigned locations.

- ❖ Eucharistic Minister MANDATORY meeting need to be scheduled by Deacon Hector and Wayne Patterson.

Greeters:

- ❖ Lori noted, the Greeter meeting scheduled for 2/8/2017 at 7:00 in the Library was poorly attended, however those who attended offered great suggestions.
- ❖ Lori created a Power Point Presentation in which, Deacon Hector emailed to ALL ministers. Hoping to increase the numbers of Greeters during scheduled weekend Masses.
- ❖ Easter Masses: One (1) row in the back of section 4 will be “reserved” for the Greeters serving during each Mass. Email will be sent to all by Lori Cunningham in hopes to increase volunteerism and the # of Greeters.
- ❖ Lori was asked by Jackie Thomas to recruit Greeters for the Parish Mission. The Parish Mission will be Sunday, April 2nd- Wednesday, April 5th, 2017. All eight (8) Greeters must report by 6:30 pm to distribute material.

C.L.O.W:

- ❖ Nothing to report

Old Business:

Music:

- ❖ Praise choir is starting back up and Jim is very busy with the children’s choir because of the increase of members!
- ❖ Wayne stated, “The choir did an awesome job for the dedication Mass”.

Art:

- ❖ Wannitta Dennis was ill and not present during the meeting.
- ❖ Please note: Flowers are beginning to transition from Christmas into the Lenten season.
- ❖ Bill Richards had a suggestion to add a roping during the 8:00 a.m. Mass to block off certain area of the church for non-use. However, Fr. Jim disagreed because the 8:00 Mass is a regularly scheduled Mass, not an “intentional liturgy” like SPY Mass.

Youth:

- ❖ Wayne stated, “The retreat was a unique one”.
- ❖ J. Garcia added, “There were a lot of kids that didn’t want to be there” but by the end of the retreat most of them were glad they attended. Overall the Confirmation Retreat was a success.
- ❖ **SPY MASS:** Sunday, February 12, 2017 6:45 p.m.

Ushers:

- ❖ Station #6 is a struggle during Mass and needs to be looked into further for better flow. See Concerns.
- ❖ Reserve signs for pews (as per Wayne Patterson)
- ❖ Cost of Name Badges by Mr. Miller (please share with Becky in the office)
- ❖ Check on back row kneelers and storage (as per Wayne Patterson)

Lectors/EM/Servers:

- ❖ Lectors: Need to pull the microphone down in order to project their words more clearly. Deacon Hector will inform Debbie Clegg to address during training.
- ❖ Greeters: Do not hold the wheelchair/handicap accessible button. The motor will burn out, not to mention during the winter months the heat is escaping. If you see an individual that is in need of your assistance, please help by opening the door when they are close to entering. Be observant to those in need near the entrance doors.
- ❖ Servers: They seem to be getting their duties and timing figured out in the new

worship space.

- ❖ Fr. Jim mentioned that he ordered kneelers for the Servers. They will take some time to arrive, but they are made with quality material built to last.
- ❖ Special needs altar servers: Scheduling Ralph and Sandy Blamer's grandchildren with "seasoned" Servers during 11:15 Mass. They will both need trained, however the female server will be trained first and the male second. They will never serve alone.
- ❖ EM: Fr. Jim mentioned that the EM has slowly been drifting them back towards the choir space. They need to remain steady in their assigned areas for less confusion and efficiency during distribution.
- ❖ EM: Larger gap for CUP (not by the wall) more near and around the Altar.
- ❖ EM: Bill Richard provide a visual (Tabernacle=Host) for EM to position themselves.
- ❖ EM: Do not leave or consume until all three (3) Cups have returned.
- ❖ EM: Continue to learn the layout of where they (EM) need to stand.
- ❖ **Alter Server Training and Tour (as per Wayne and Deacon Hector)**

Greeters:

- ❖ Pastoral council members reached out to Lori Cunningham in regards to lack of Greeters present during Masses. Lori in turn reached out to Deacon Hector and they have arranged a meeting/gathering for Wednesday, February 8, 2017 at 7:00 pm in the library. Bulletin announcement was been provided to Beth Tomson to announce event. Lori also asked Deacon Hector to send an email to the all Greeters/EM/Ushers/Lectors announcing the gathering. In return, Deacon also asked Lori to send an emailed reminder to send the email.
- ❖ Fr. Jim would prefer to see all Greeters present at the exterior door area, not the middle of the gathering space. He also mentioned, by the time parishioners or guest approach the sanctuary door they are practically in the Worship Space.

Children's Liturgy of the Word:

- ❖ New rechargeable batteries need to be purchased for the walkie-talkie used during C.L.O.W. Please see MJ or John to order.

Concerns of the members:

- **Music:** Jim needs to be asked about a more efficient way to distribute the host and cup during Mass.
- Fr. Jim is concerned regarding the lack of reverence that is occurring inside the worship space and in the gathering space. Herrmann Hall is the place for social interaction.

Closing Prayer was lead by: Deacon Hector

Calendar Items:

- Combined calendar can be found on the [Pastoral Council Page](#). Please review before the meeting. **Please note: Parish Mission is April 2-5, 2017.**

Next Meeting: Evening Prayer 7:15 pm and Formal Meeting 7:30pm on **March 29, 2017**